



230 Intensives Ltd – Special Considerations and Reasonable Adjustments Policy (CPD)

We aim to support and protect the rights of all individuals in accessing our CPD learning materials. Where the usual format of the learning materials are inaccessible to the learner due to disability or specific learning needs, then reasonable adjustments can be made which prevent disadvantaging the learner but do not compromise the integrity of the course content. Special consideration may be given on a case-by-case basis.

As the 230 Intensives Ltd CPD materials are all available online, on-demand, learners are able to use their own devices or apps to view the materials in line with their own learning needs.

Due to there being no summative testing component in this CPD learners may freely use a scribe/reader/reading software/large font/overlays or screen readers/ subtitles on the videos as required. No physical participation or demonstration is required to complete any aspect of the CPD training materials, and as such no barriers should exist to access and completion of the courses by learners with physical disability wishing to participate.

Learners are able to complete all materials at their own pace within the 100-120 day time limit which their purchase provides. This can be extended manually on request by email on a case-by-case basis, in the event of extenuating circumstances of which proof may be required (including but not limited to serious illness or injury, bereavement).

Further support and assistance is offered by email contact at any time throughout the courses. Our contact details are available through the Thinkific CPD platform portal and on our website should additional support, assistance or adjustments be required to assist with accessibility to learners. The materials and access arrangements can be amended on a case-by-case basis in line with learners' individual requirements. Course providers will confidentially ascertain what adjustments are required and determine which adjustments can be made without undue cost, time or negative impacts on other learners.

This policy/process is reviewed every 12 months with the next review date being: 1st September 2025

Reasonable Adjustment: To apply for a Reasonable Adjustments or Special Consideration please contact us on info@230intensives.com. Any information provided will be treated in full confidence and respect. We will respond to you within 7 working days of receiving the request.